

WT HILLS LTD – STATEMENT REGARDING COVID-19

In the light of Government advice regarding Covid-19 (Coronavirus) we want to share the measures we have put in place to ensure we continue to offer a high-quality service and that our staff can work safely with our clients, colleagues and contractors.

As a professional consultancy we have assessed the risk in our working practices and are taking the following actions to reduce the risk of spreading the virus.

Our offices will remain open for business as usual unless instructed otherwise by government bodies. If the Government recommends office closures at a future date, we have systems in place to enable us to deliver our services to work for our clients. At present, all office staff have the option to home work should they so choose, with all staff in our Croydon Office currently working from home.

The NHS advice has been shared with everyone within the company, so everyone is aware of and encouraged to take precautionary measures. Hand sanitisers and tissues are widely available throughout our offices for both staff and clients, as well as suitable hand washing facilities.

We have appropriate IT systems in place to enable our staff to work remotely without disrupting our service to our clients.

If an individual staff member has contracted the virus then affected clients will be immediately updated. Workload and responsibilities will be assessed and redistributed within the company.

Vulnerable staff or staff deemed at high risk of contracting the virus will self-isolate in line with government guidelines. Isolated staff will continue to work from home

Where possible we will now conduct meetings by Phone, Skype, Microsoft Teams etc.

We shall continue to make site visits where valuations of work in progress on live construction contracts are being undertaken.

Our Staff will not attend any events etc, where exposure is to larger groups of people, or those held in a small, enclosed environment, until further notice.

The current situation is likely to change quickly, and we are therefore continuing to monitor the potential implications on a daily basis and will update our plans/advice where necessary.

If you should have any queries or comments please do not hesitate to contact me or another member of the Hills senior management team.

Philip Rumbelow MRICS
Managing Director

Hills, Pole House, Old Ide Lane, Ide, Exeter EX2 9RY
Tel: 01392 218010 | Mob: 07831 843618
Email: philip.rumbelow@wthills.com
Website: www.wthills.com