

WT HILLS LTD – STATEMENT REGARDING COVID-19

In the light of updated Government advice regarding Covid-19 (Coronavirus) and the encouragement to move back to office working where practical we want to share the revised measures we now have in place to ensure we continue to offer a high-quality service and that our staff can work safely with our clients, colleagues and contractors.

As of 7th September 2020, all of the Hills offices are re-opening with staff attending on a flexible basis. Office based staff have been split into teams and no more than 50% of staff will be in the office at any one time. When not in the office, staff will continue to work from home.

As a professional consultancy we have assessed the risk in our working practices and have provided suitable control and protection measures for our staff and those visiting our offices.

We have appropriate IT systems in place to enable our staff to work remotely without disrupting our service to our clients.

Vulnerable staff or staff deemed at high risk of contracting the virus will be able to self-isolate in line with government guidelines. Isolated staff will continue to work from home

Where possible we will continue to conduct meetings by Phone, Skype, Microsoft Teams etc.

We shall continue to make site visits where valuations of work in progress on live construction contracts are being undertaken.

The NHS advice has been shared with everyone within the company, so everyone is aware of and encouraged to take precautionary measures. Masks, gloves, hand sanitisers and tissues are widely available for staff who are visiting construction sites

If an individual staff member has contracted the virus then affected clients will be immediately updated. Workload and responsibilities will be assessed and redistributed within the company.

Our Staff will not attend any events etc, where exposure is to larger groups of people, or those held in a small, enclosed environment, until further notice.

The current situation is likely to change and we are continuing to monitor the potential implications and will update our plans/advice where necessary.

If you should have any queries or comments please do not hesitate to contact me or another member of the Hills senior management team.

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